

Townsend Tennessee Community Support Group (TTCSG)

Project: American Sign Language (ASL) Classes to be held every Friday evening from 5:00-6:30PM starting on April 10th through May 8th. (Limit of 20 Students). Residents living in the 37882 ZIP code will be given priority to attend the classes.

Location: Townsend City Building, 123 Tiger Drive, Townsend, TN. 37882.

Instructor: Dr. Stephanie Proctor, Assistant Professor of American Sign Language and Deaf Studies at Maryville College

Interpreter: Lydia Harmon, Lead ASL Interpreter at Maryville College

Purpose: Familiarize our residents with ASL as an additional language. Broaden our communication skills.

Accreditation: A certificate of completion will be awarded to those that attend all classes however, there is no official accreditation.

Cost: Twenty Five dollars (\$25) per person with the possibility of reimbursement if the conditions listed below are met to include your attendance of every class from start time to dismissal. The earlier you enroll, the more likely you will get in.

Conditions: You can confirm with Photo ID that you are a full time resident and live within the 37882 ZIP Code mail district. Also, one child 13 or younger can attend free with each parent who is a full time resident within the 37882 ZIP Code. Also, attendance of all classes is required for reimbursement of the enrollment fee.

The Townsend Police Chief, Fire Chief, City Manager and/or Mayor may sponsor one active member for each of their departments regardless of the member's area of residence. Also, attendance of all classes is required for reimbursement of the \$25 enrollment fee.

Churches physically located in the 37882 ZIP code may sponsor one of their non-resident members with a sponsorship letter signed by the head of the church. Also, attendance of all classes is required for reimbursement of the \$25 enrollment fee.

Businesses physically located in the 37882 ZIP code may sponsor one of their non-resident employees with a sponsorship letter signed by the owner of the business. Also, attendance of all classes is required for reimbursement of the \$25 enrollment fee.

Overview: Everyone that wants to attend must complete the Enrollment Form below regardless of your resident or sponsorship status. Attach a check for \$25 payable to TTCSG and mail the form and check to TTCSG c/o Dan Harvey, P.O. Box 591, Townsend, TN. 37882.

The enrollments will be reviewed and if properly completed, will be noted in the order they are received. We will email or call you if your enrollment is not properly completed. Also, you will not be considered until we receive your check.

Townsend 37882 residents will be considered first for enrollment up to the maximum of 20 students, Then, those sponsored by Townsend entities will be considered. Finally, those living outside the 37882 ZIP code will be given any remaining openings.

Note there will not be any checks deposited until March 31st when all enrollments will be reviewed. Any enrollments received after March 31st will be allowed to attend regardless of their relationship to Townsend if there are still openings to fill. Cancellations will be allowed without charge up to March 31st. There will be no refunds given after March 31st unless we have a waiting list and can fill your spot.

ENROLLMENT FORM

First Name:

Last Name:

Street:

City:

State:

Zip:

EMAIL:

Phone:

Name of Child Under 12 attending with Parent:

I have read the above information and understand that my enrollment will be considered as outlined above. In the event I become injured as a result of attending the classes listed above, I agree to forgive and forever hold harmless TTCSG, the City of Townsend and the organizers of this class.

Signed: _____

Date: _____